

The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

Executive Decisions from 17th December

The Forward Plan contains a forecast of Executive Decisions to be taken. Decisions in this plan may be taken by:

- **Council**
- **Cabinet**
- Leader – Councillor Hammond
- Cabinet Member for Adult Care – Councillor Fielker
- Cabinet Member for Children and Lifelong Learning – Councillor Paffey
- Cabinet Member for Healthier and Safer City – Councillor Shields
- Cabinet Member for Resources – Councillor Barnes-Andrews
- Cabinet Member for Green City and Environment – Councillor Leggett
- Cabinet Member for Homes and Culture - Councillor Kaur
- Cabinet Member for Place and Transport – Councillor Rayment
- **Joint Commissioning Board**
- **Officer Key Decisions**

This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Items marked * on the Plan may in whole or part be held in private for one or more of the reasons set out in Paragraph 10.4 of the Council's Access to Information Rules.

CATEGORY		CONDITION
1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 1998 (DPA).
2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities.
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	"Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.
		"Labour relations matter" means matters which may be the subject of a trade dispute within the meaning of Section 218(1) of the Trade Union and Labour Relations (Consolidation) Act 1992 or any dispute about such a trade dispute. This is therefore fairly narrow and does not appear to include normal staff negotiations which are not part of a dispute.

CATEGORY		CONDITION
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	
6.	Information which reveals that the Authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person, or (b) to make an order or direction under any enactment.	
7.	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime	
7(A)	Information which is subject to any obligation of confidentiality	
7(B)	Information which relates in any way to matters concerning national security	
7(C)	The deliberations of a Standards Committee or of a sub committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000 in reaching any finding on a matter referred under the provisions of Section 60(2) or (3), 64(2), 70(4) or (5) or 71(2) of that Act	

Report	Decision Expected	Portfolio
Court Leet Presentments 2019	19 November 2019	Leader's Portfolio
Block Contract for Children's Residential Services for Looked after Children	19 November 2019	Aspiration, Children and Lifelong Learning
	20 November 2019	
Community Chest Grants 2019/20	21 January 2020	Green City and Environment
Developing the Hampshire and Isle of Wight NHS Long Term Strategic Delivery Plan – WITHDRAWN	19 November 2019	Healthier and Safer City Portfolio
	20 November 2019	
Budget Matters - Studio 144	19 November 2019	
Implementation of Microsoft 365	19 November 2019	Resources Portfolio
Cleaning Services - WITHDRAWN	19 November 2019	Resources Portfolio
	20 November 2019	
CAPITAL FINANCIAL MONITORING FOR THE PERIOD QUARTER 2	19 November 2019	Resources Portfolio
Corporate Revenue Financial Monitoring for the Period to the end of September 2019	19 November 2019	Resources Portfolio
Budget Matters	17 December 2019	Resources Portfolio
Social Value and Sustainable Procurement Policy and Framework	17 December 2019	Resources Portfolio
SCC Social Housing Tenancy Agreement - Proposed Amendments	17 December 2019	Homes & Culture Portfolio
Changes to the Radiation (Emergency Preparedness and Public Information) Regulations – WITHDRAWN	18 September 2019	Place and Transport Portfolio
	19 November 2019	
Integrated Advocacy Service	19 December 2019	Joint Commissioning Board
Council Housing Allocations	9 December 2019	Homes & Culture Portfolio

LEADER

Title	Court Leet Presentments 2019
Details	To consider the report of the Director of Legal and Governance detailing the presentments accepted at Court Leet, actions taken to date and Cabinet Members or officers identified to lead on the response and any further action.
Decision Maker	Cabinet
Decision Expected	19 November 2019
Date Added to the Plan	9 October 2019
Main Consultees	Relevant Cabinet Members
Consultation Method	Circulation of draft report containing presentments
Head of Service	Director of Legal and Governance
Author	Ed Grimshaw Democratic Support Officer ed.grimshaw@southampton.gov.uk Tel: 023 8083 2390
Background Material Available	Court Leet Presentments 2019
Public Comments may be sent to	Ed Grimshaw Email: ed.grimshaw@southampton.gov.uk Te: 023 8083 2390
Slippage/Variations/Reason for Withdrawal	
Updates	

ADULT CARE PORTFOLIO

NO ITEMS ON THIS OCCASSION

ASPIRATION, CHILDREN & LIFELONG LEARNING PORTFOLIO

Title	Block Contract for Children's Residential Services for Looked after Children
Details	To consider the report of the Cabinet Member for Aspiration, Children and Lifelong Learning seeking approval for a tender for a block contract with one or several providers on the Children's Residential Care Framework for 3 – 6 beds in the Southampton area in order to achieve more competitive rates and better access to beds locally. The block contract/s would be for a period of 3 years (with optional 2 year extension) to meet a full range of needs, including challenging behaviour, of Southampton looked after children.
Decision Maker	Cabinet Council
Decision Expected	19 November 2019 20 November 2019
Date Added to the Plan	9 th October 2019
Main Consultees	
Consultation Method	Meetings, emails, draft report
Head of Service	Director of Quality & Integration
Author	Donna Chapman Joint Commissioning Manager d.chapman1@nhs.net
Background Material Available	Block Contract for Children's Residential Services for Looked after Children
Public Comments may be sent to	Donna.chapman2@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

GREEN CITY AND ENVIRONMENT PORTFOLIO

Title	Community Chest Grants 2019/20
Details	To consider the report of the Director of Quality and Integration seeking approval on round 2 awards for the Community Chest Grants 2019/20, following recommendations from the cross-party Community Chest Grant Advisory Panel.
Decision Maker	Cabinet Member for Green City and Environment
Decision Expected	21 January 2020
Date Added to the Plan	6 th November 2019
Main Consultees	Recommendations from Community Chest Grant Advisory Panel
Consultation Method	Cross party grant advisory panel
Head of Service	Director of Quality & Integration
Author	Joanne Hughes joanne.hughes@southampton.gov.uk Tel: 023 8083 4067
Background Material Available	Community Chest Grants 2019/20
Public Comments may be sent to	Joanne Hughes Email: joanne.hughes@southampton.gov.uk Tel: 023 8083 4067
Slippage/Variations/Reason for Withdrawal	
Updates	

HEALTHIER AND SAFER CITY PORTFOLIO

Title	Developing the Hampshire and Isle of Wight NHS Long Term Strategic Delivery Plan – WITHDRAWN
Details	To consider the report of the Cabinet Member for Healthier and Safer City and to seek endorsement of the direction of travel in relation to the ICS delivery plan.
Decision Maker	Cabinet Council
Decision Expected	19 November 2019 20 November 2019
Date Added to the Plan	9 October 2019
Main Consultees	Relevant councillors and officers in key departments.
Consultation Method	circulation of the plan, briefings and meetings
Head of Service	Chief Operations Officer (Customer Experience)
Author	Richard Crouch Chief Operating Officer (Customer Experience) Richard.Crouch@southampton.gov.uk Tel: 023 8083 3360
Background Material Available	
Public Comments may be sent to	Stephanie Ramsey
Slippage/Variations/Reason for Withdrawal	This item has been withdrawn due to the General Election lead up period whereby decisions of a specific or sensitive nature should not be taken.
Updates	

RESOURCES PORTFOLIO

Title	Budget Matters - Studio 144
Details	<p>To consider the report of the Director of Finance and Commercialisation and Cabinet Member for Resources (where relevant) detailing proposed changes to Revenue and Capital Budgets to incorporate changes to this and future budget proposals.</p> <p>This item is a standard item and will remain on the Forward Plan until required.</p>
Decision Maker	Cabinet
Decision Expected	19 November 2019
Date Added to the Plan	9 October 2019
Main Consultees	
Consultation Method	
Head of Service	Director of Finance & Commercialisation
Author	<p>Steve Harrison</p> <p>steve.harrison@southampton.gov.uk</p>
Background Material Available	Changes to Existing Revenue and Capital Budgets
Public Comments may be sent to	<p>steve.harrison@southampton.gov.uk</p> <p>Tel: 023 8083 4153</p>
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Implementation of Microsoft 365
Details	To consider the report of the Cabinet Member for Resources seeking approval for the implementation of Microsoft 365.
Decision Maker	Cabinet
Decision Expected	19 November 2019
Date Added to the Plan	9 October 2019
Main Consultees	Relevant Council departments and Cabinet Member for Resources
Consultation Method	Email, meetings, draft report
Head of Service	Director of Customer, Digital and Policy
Author	James Strachan James.Strachan@southampton.gov.uk Tel: 023 8083 3436
Background Material Available	Implementation of Microsoft 365
Public Comments may be sent to	James Strachan Director of Digital and Business Operations james.strachan@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Cleaning Services - WITHDRAWN To consider the report of the Cabinet Member for Resources seeking approval for the cleaning contract.
Decision Maker	Cabinet Council
Decision Expected	19 November 2019 20 November 2019
Date Added to the Plan	1 November 2019
Main Consultees	relevant Council departments
Consultation Method	meetings
Head of Service	Director of Growth
Author	Salvatore Landolfi salvatore.landolfi@southampton.gov.uk
Background Material Available	
Public Comments may be sent to	salvatore landolfi
Slippage/Variations/Reason for Withdrawal	This item has been withdrawn from the Forward Plan in order to consult more fully on the implications prior to the matter returning to Cabinet for a decision
Updates	

Title	CAPITAL FINANCIAL MONITORING FOR THE PERIOD QUARTER 2
Details	To consider the report of the Cabinet Member for Resources informing Cabinet of any major changes in the overall General Fund and Housing Revenue Account (HRA) capital programme for the period 2019/20 to 2023/24, highlighting the changes in the programme since the last reported position in August 2019. The report also notes the major forecast variances against the approved estimates.
Decision Maker	Cabinet
Decision Expected	19 November 2019
Date Added to the Plan	9 October 2019
Main Consultees	
Consultation Method	
Head of Service	Director of Finance & Commercialisation
Author	Madeleine Modha madeleine.modha@southampton.gov.uk
Background Material Available	CAPITAL FINANCIAL MONITORING FOR THE PERIOD QUARTER 2
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Corporate Revenue Financial Monitoring for the Period to the end of September 2019
Details	This report summarises the General Fund, Housing Revenue Account (HRA) and Collection Fund position for the Council as at the end of September 2019, and highlights any key issues which need to be brought to the attention of Cabinet.
Decision Maker	Cabinet
Decision Expected	19 November 2019
Date Added to the Plan	9 October 2019
Main Consultees	
Consultation Method	
Head of Service	
Author	Steve Harrison steve.harrison@southampton.gov.uk
Background Material Available	Corporate Revenue Financial Monitoring for the Period to the end of September 2019
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Budget Matters
Details	To consider any key financial decisions of a capital or revenue nature.
Decision Maker	Cabinet
Decision Expected	17 December 2019
Date Added to the Plan	6th November 2019
Main Consultees	Legal and Finance
Consultation Method	Circulation of report
Head of Service	Director of Finance & Commercialisation
Author	John Harrison John.Harrison@southampton.gov.uk Tel: 023 8083 4897
Background Material Available	Budget Matters
Public Comments may be sent to	steve.harrison@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

Title **Social Value and Sustainable Procurement Policy and Framework**

Details To consider the report of the Cabinet Member for Resources, detailing the Social Value and Sustainable Procurement Policy, and Framework.

Decision Maker Cabinet

Decision Expected 17 December 2019

Date Added to the Plan 6th November 2019

Main Consultees

Consultation Method

Head of Service Director of Customer, Digital and Policy

Author Paul Paskins

paul.paskins@southampton.gov.uk
Tel: 023 8083 4353

Background Material Available Social Value and Sustainable Procurement Policy and Framework

Public Comments may be sent to

Slippage/Variations/Reason for Withdrawal

Updates

HOMES & CULTURE PORTFOLIO

Title	SCC Social Housing Tenancy Agreement - Proposed Amendments
Details	To consider the report of the Cabinet Member for Homes and Culture seeking approval for changes to the Tenancy Agreement following the citywide consultation.
Decision Maker	Cabinet
Decision Expected	17 December 2019
Date Added to the Plan	6th November 2019
Main Consultees	All Councillors, tenants of Southampton City Council, all residents of Southampton, housing applicants, all SCC staff, tenants associations and block reps.
Consultation Method	Citywide consultation is taking place and will close 16 October 2019. All 16000 SCC tenants have been written to. There are details of the proposed changes and an online questionnaire on the SCC website. Links have also been made available from the Homebid site for new and transferring applicants. The link has also been made available from the Housing Facebook page and the e-magazine, Tenants Link. Public and tenant meetings have been held and paper questionnaires have been made available at all meetings, libraries and in supported housing complexes. Copies of the consultation have also been made available in audio version and where requested individuals have received one to one meetings.
Head of Service	Director of Housing, Adults & Communities
Author	Marie Dakin Marie.Dakin@southampton.gov.uk Tel: 023 8083 2364
Background Material Available	SCC Social Housing Tenancy Agreement - Proposed Amendments
Public Comments may be sent	Marie Dakin

to

Slippage/Variations/Reason
for Withdrawal

Updates

PLACE AND TRANSPORT PORTFOLIO

Title	Changes to the Radiation (Emergency Preparedness and Public Information) Regulations – WITHDRAWN
Details	To consider the report of the Cabinet Member for Place and Transport detailing changes to legislation relating to visiting nuclear-powered submarines; Southampton City Council's determination of a Detailed Emergency Planning Zone and delegation of authority for associated updates to the Council's emergency planning arrangements.
Decision Maker	Council Cabinet
Decision Expected	18 September 2019 19 November 2019
Date Added to the Plan	9 th October 2019
Main Consultees	Prior notification and consultation processes are set out in the revised Regulations. In addition to the statutory mechanisms, further consultation will be undertaken with Hampshire and Isle of Wight Local Resilience Forum; Southampton City Council Democratic, Legal, Finance, Planning, Property Services and other statutory consultative bodies.
Consultation Method	Prior consultation has taken place with the berth operator and national regulators as required under the statutory guidance. The consultation process for changes to the Plan are also prescribed by the revised Regulations and will be followed in relation to any changes to the Plan arising from revised Operator Assessments. In addition to the above, emergency response partners will be consulted within Hampshire and Isle of Wight Local Resilience Forum meetings. Councillors for wards within the proposed Detailed Emergency Planning Zone will be consulted by email, with offer of face-to-face meetings if required.
Head of Service	Director of Transactions & Universal Services

Author

Ian Collins

ian.collins@southampton.gov.uk
Tel: 023 8083 2089

Background Material Available

Public Comments may be sent to

Ian Collins, Service Lead: Emergency Planning and Business Continuity.
ian.collins@southampton.gov.uk

Slippage/Variations/Reason for Withdrawal

This item has been withdrawn from the Forward Plan as the decision is no longer required following consultation with the Navy, who advised that no amendments were required.

Updates

JOINT COMMISSIONING BOARD

Title	Integrated Advocacy Service
Details	To consider the report of the Director of Quality and Integration seeking approval for the award of an Integrated Advocacy Service
Decision Maker	Cabinet Member for Adult Care
Decision Expected	19 December 2019
Date Added to the Plan	6th November 2019
Main Consultees	Legal, Finance, ICU
Consultation Method	Circulation of report.
Head of Service	Director of Quality & Integration
Author	Jackie Hall jackie.hall@southampton.gov.uk Tel: 023 8083 4258
Background Material Available	Integrated Advocacy Service
Public Comments may be sent to	Jackie Hall Jackie.hall@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

OFFICER DECISIONS

Title	Council Housing Allocations
Details	To consider the report of Customer Involvement Manager seeking to reclassify the age limit in specific supported housing blocks from 60+ to 50+
Decision Maker	Officer Decision Making
Decision Expected	9 December 2019
Date Added to the Plan	1 August 2019
Main Consultees	
Consultation Method	Items can only be place on the plan with the authorisation of the relevant Head of Service or Executive Director
Head of Service	Director of Housing, Adults & Communities
Author	Sean Henderson Sean.Henderson@southampton.gov.uk Tel: 023 8083 2299
Background Material Available	Council Housing Allocations
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	Decision on this item has been deferred 9th December 2019 to allow time for further analysis and consideration of the consultation responses.
Updates	

Title	Landlord Controlled Heating
Details	To approve any change in the charges for Landlord Controlled Heating
Decision Maker	Officer Decision Making
Decision Expected	4 November 2019
Date Added to the Plan	1 August 2019
Main Consultees	
Consultation Method	Items can only be place on the plan with the authorisation of the relevant Head of Service or Executive Director
Head of Service	Director of Housing, Adults & Communities
Author	Paul Cunliffe paul.cunliffe@southampton.gov.uk
Background Material Available	Landlord Controlled Heating
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	The report has been slipped due to technical issues still to be resolved. This item has slipped further to 4th November as issues are yet to be resolved.
Updates	Scheme of Delegation 13.35

